



**Oak Meadows Subdivision HOA ACC Pattison, TX**

P.O. Box 313 Pattison, TX 77466 713-503-1259

HOMEOWNER'S ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE (ACC) NEW HOME APPROVAL  
REQUEST

**THE APPLICABLE DEED RESTRICTIONS REQUIRE THAT ALL NEW HOMES MUST BE PRE-APPROVED BY THE ARCHITECTURAL CONTROL COMMITTEE (ACC) BEFORE WORK COMMENCES. REQUESTS MUST CONFORM TO THE APPLICABLE SET BACK LINES, DEED RESTRICTIONS, ETC. PLEASE BE ADVISED THAT THE ACC HAS UP TO FIFTEEN (15) DAYS TO APPROVE OR DENY YOUR REQUEST PLEASE PLAN ACCORDINGLY!**

Owner's Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Property Address \_\_\_\_\_

Lot #: \_\_\_\_\_

Who will perform the construction? \_\_\_\_\_

Construction Start Date \_\_\_\_\_

Please send us the final and completed blue prints plans for the new construction. Be sure to also include the Engineered Foundation Drawings as well. Please be certain to also include all stone or stucco, roof plan, floor plan all elevations, with square footage, which will used in the proposed new build construction. Including a survey plat showing exact locations of the home, driveway, garage, electrical meter location, all sidewalks, patios. Etc. No free hand drawings or sketches will be allowed or approved, with the exception of a fence on a survey plat. Include all materials which will be used in the proposed work. New Structures and any designated Storage Areas:

Please also include a diagram on the survey of your lot showing where on the property the proposed new structure will be located. Please be certain the completed detailed sets of plans which shall include, but not limited to, (1) a site plan reflecting the location and dimensions or boundaries of all Easements, lot lines, setback lines, foundations (with elevations thereof), sidewalks, drive ways, fences, (2) foundation plan; (3) floor plan; (4) exterior elevations; (5) framing sections; and (6) material selection and specifications. Exterior elevation of all sanitary and storm sewer connections and all other utility connections and materials to be used.

In addition, please be certain, that any new homes that will be occupied but are not going to have an immediate home owner, landscaping needs to be done as well.



Additional requirements as the build is in process, will be the required are copies of Inspection approval documents at various stages of construction, as well as copies of the approved Certificate of Occupancy at the end , of the build. No one is allowed to move any one item into the home, until this has been obtained and received by the ACC.

Please be certain to include the trash reciprocal's as to the location on the property to contain ALL trash, be it a solid metal storage bin or solid ply wood, attached boxed area on the property, assembled at a minimum of four feet in height and a minimum of 10 feet long to contain ALL trash NO trash including empty water drinking bottles or littering of any kind, includes but not limited to any trash blowing around or onto others properties, will be allowed. The site must be kept neat and tidy at all times, with the buildup of trash in the reciprocals to be removed promptly when full, and at regular intervals, on the grounds of the home/property. Failure to comply will result in fines from the city and construction to halt until properly corrected and maintained.

The only approved culvert pipe for our subdivision will be made of concrete only. At no time will any changes be allowed to the original approved set of plans without applying for an ACC change request, on a new form. Any and all changes must be approved first by the ACC., Not limited to color, door or window location, any change of any kind that shall differentiate or deviate from the original approved plans will need to be on a change form for approval. We need to maintain, strong aesthetics, according to our set deed restriction and construction policy. No tract style homes allowed.

I understand that the ACC will act upon this request as soon as possible, but has up to fifteen (15) days to make a decision on my request. I understand no slab, no construction, what so ever, of any kind shall start until this gets written approval by the ACC and city permits have been obtained. I understand that I may have to remove, undo, or change any modifications that occur prior to receiving ACC approval. Please submit, sign and date below, in your agreement to these terms to all.

Print Name: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

If you have any questions regarding this ACC Approval Form, please direct them to Rhonda McDonald [rhondamcd@earthlink.net](mailto:rhondamcd@earthlink.net) or 713-503-1259.

Approved by \_\_\_\_\_ Date: \_\_\_\_\_