

# PATTISON OAK MEADOWS HOA

2203 RED BIRD LANE, PATTISON, TX 77423



## MINUTES Board Meeting – Interim Board of Directors

Date: January 25, 2016

Location: Microflex Corporation Board Room, Pattison, TX

Time: 7:00 pm to 8:30 pm

Attendees: Kevin Cessac, Wayne Kircher, Alex Chbeeb, Alberto Navarro, Lynn Wieck

- I. Purpose of meeting: organization of a homeowners association (HOA) for the Oak Meadows Subdivision located in Pattison, Texas. Discussion and revision of draft bylaws for HOA.
- II. The five Lot Owners in attendance agreed to serve as the Interim Board of Directors until bylaws can be approved and filed with the appropriate legal entities and a meeting of all homeowners can be called to elect officers.
  - a. Kevin Cessac – Interim President
  - b. Lynn Wieck – Interim Secretary
  - c. Wayne Kircher – Interim Treasurer
- III. Topics discussed

| TOPIC                       | ACTIONS & DECISIONS   |
|-----------------------------|---|
| Preliminary to this meeting | A call for volunteers interested in forming a homeowners' association was circulated by email to all residents listed in the Oak Meadows Directory two weeks prior to this meeting. Four residents expressed interest in participating. A 14-page copy of proposed bylaws drafted by Kevin Cessac was circulated to these four persons and feedback was incorporated into the bylaws draft. These persons were invited to this meeting to discuss the proposed bylaws so we can proceed with the registration and initiation of the Pattison Oak Meadows HOA. |
| Interim officers            | By consensus of those present, the following persons will serve as HOA governance until the Fall Association meeting when an election will be held.<br>President: Kevin Cessac<br>Secretary: Lynn Wieck<br>Treasurer: Wayne Kircher<br>Board member: Alberto Navarro<br>Board member: Alex Chbeeb   |
| Proposed bylaws revisions   | The proposed bylaws for the HOA were distributed and discussed. The following changes were accepted to the draft copy: <ul style="list-style-type: none"><li>• A meeting of Lot Owners will occur in Fall to allow voting for officers and board members. The interim officers will serve until this meeting. Persons who are delinquent on HOA dues will not be allowed to vote in annual elections of Board Members.</li></ul>  |

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|  | <ul style="list-style-type: none"><li>• Proxy votes will need to be submitted within a week after the general Association meeting to elect Board Members.</li><li>• Lot Owners will be allowed to attend any Board Meeting but will not have voice or vote privileges.</li><li>• Board appointments will be for two years. (Staggered terms will be elected as follows: even years – President, Secretary, 1 board member; odd years – Treasurer, 2 board members.)</li></ul> |
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IV. The meeting was adjourned at 8:30 pm.

Interim Secretary: \_\_\_\_\_

Date: January 26, 2016

Wayne  
Pattison Oak Meadows HOA